

YOUR ACCOUNT ON LINE

- View / modify your personal information and that of your accommodation (s)
- Update the closing periods of your establishment (s)
- Keep your guest register,
- Send a one-click tax return to your community,
- Pay your tourist tax online,
- Contact your 'visitor-tax officer' directly by using the contact form
- Etc ...



YOUR AREA



Bréhan, Cléguérec, Crédin, Croixanvec, Gueltas, Guern, Kerfourn, Kergrist, Le Sourn, Malguénac, Neulliac, Noyal-Pontivy, Pleugriffet, Pontivy, Radenac, Réguiny, Rohan, Saint-Aignan, Sainte-Brigitte, Saint-Connec (22), Saint-Gérand, Saint-Gonnéry, Saint-Thuriau, Séglien, Silfiac

Contact

taxedesejour@pontivy-communaute.bzh
02.97.25.01.70

The website:

<https://taxe.3douest.com/pontivycommunaute.php>

Technical Assistance :

Telephone 02 56 66 20 05 (standard rate call)
support-taxedesejour@3douest.com
Monday to Friday 8.30am-12pm & 1.30pm-6pm



TAXE DE SÉJOUR

Déclarez en ligne



MODE D'EMPLOI

Guide de fonctionnement de la taxe de séjour
à l'intention des hébergeurs de Pontivy Communauté

Pontivy
Communauté

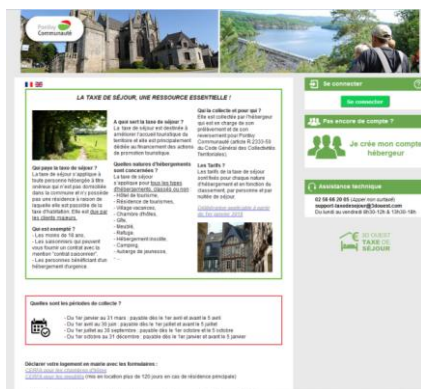
3D Ouest



STEP 1 : LOG IN

From the welcome page (below), log in:

<https://taxe.3douest.com/pontivycommunaute.php>



Tablet and Smartphone users will be directed to the site optimized for mobile devices.

Log in



Enter your username (your email) and on the second page

Login

Email

Password

SEND >

NEW PASSWORD

click on 'new password'. A link will be sent by email, use this link to create your password. You will have access to your personal and accommodation/s data which you can modify if necessary.

Your changes will be registered by Pontivy Community and will be updated in 24 to 72 hours.

STEP 2 : MAKE YOUR QUARTERLY DECLARATION

MAKE YOUR DECLARATION ONLINE

The 'Code Général des Collectivités Territoriales' requires the maintenance of the guest register (articles R2333.50 and 51)



Click the button « Declaration »

Enter your data in the reporting grid chosen for you by your community.

From your Smartphone or Tablet:

Click « saisir le registre »

ENTER THE DATES OF YOUR CLOSURE PERIOD

The declaration is a mandatory procedure and must be carried out even if you have not had any guests (it will be necessary to make a 'nil return'). The only exception is when you have indicated a long closing period in the "Accommodation" menu.

CONFIRM YOUR DECLARATION

Your register entry must be confirmed by you before the 15th of the month following the end of the quarter (see the calendar of deadlines opposite).

Go to the "declaration" menu and click on the button:

A window opens to ask you for the final confirmation and a confirmation e-mail of your declaration is sent to you

STEP 3 : PAYMENT

DEADLINES

The amount of the tax must be confirmed and paid before the 15th of the month following the quarter, ie:

- April 15th for January, February, March
- July 15th for April, May, June,
- October 15th for July, August, September,
- January 15th of year n + 1 for October, November, December

PAYMENT METHODS

1 – By credit or debit card

From 1st January 2019, it will be possible to pay online using your bank card click « payer », after having confirmed your declaration.

2 – By virement (bank transfer):

Find the bank details available on the website. References to be indicated during the transfer - PAYMENT TAXE DE SEJOUR + NAME OF THE HOST

3 - By cheque, payable to 'Pontivy Communauté – taxe de séjour' accompanied by a print-out of the corresponding declaration and sent to:

Pontivy Communauté
1 Place Ernest Jan
PO Box 96
56 303 PONTIVY cedex - FRANCE